

Artfest on the Courthouse Square
Presented by
Dunwoody Arts & Crafts Guild &
Lawrenceville Trade & Tourism Association

SATURDAY JUNE 5TH
Lawrenceville, Georgia

Hours: SAT 10-6 Outdoor Show \$70.00

The Dunwoody Arts & Crafts Guild is in its 34th year of successful show promotions in the Atlanta area, and we invite you to apply for participation in our 4th outdoor show on the historic square in Lawrenceville, Georgia. The Courthouse is in the old downtown area of Lawrenceville, surrounded by many quaint shops. The show will be outdoors with tents on the grassy areas along the sidewalks bordering the Courthouse.

Rules & Regulations

JURYING: By 3 photos only (no slides) and include one of your display. (be sure to put your name on these). **Only one category per booth and staying within your category is a must. Do not send registered mail or certified mail, as these will be returned unclaimed.** You will be asked to remove any non-juried items from your booth. A SASE (self-addressed, stamped envelope) is required. The number of exhibitors per category will be limited to insure maximum quality and exposure, and will be accepted on a first come basis. Artist/crafters are selected on creativity and quality, and the artist/crafter is required to accompany their own work. Your booth must be manned at all times. Space assignments are non-transferable and no fees will be refunded after acceptance in the show. Previous participation in Guild sponsored shows does not guarantee future acceptance.

CHILDREN: Due to show safety considerations, children are not allowed to accompany exhibitors. This does not apply to teenagers who are coming to help with selling. Sorry, NO PETS allowed.

ACCEPTABLE CATEGORIES: Our Guild strives to present a show well-rounded in quality arts and crafts. For this reason we try to place exhibitors so they are not conflicting with one another. Categories acceptable for all shows are painting, drawing, sculpture, pottery, photography, needlecraft, weaving, glass, plants, natural and dried arrangements, silk arrangements and other approved crafts. No kits, or commercial items. **No buy-sell will be allowed.**

DRESS CODE: Dress appropriately – no cut-offs, short shorts, low cut tops, ragged jeans, halter tops, or bare feet. This is a business atmosphere and should be handled accordingly.

GOOD HOUSEKEEPING: Booth must be kept clean at all times. Exhibitor is responsible for disposing of all trash and debris. All personal items should be kept out of sight.

SIGNS: No sale signs, markdown signs or discounted signs of any kind will be allowed. Business cards may be distributed. No soliciting.

TAXES: Each exhibitor is responsible for his own taxes (6% in Gwinnett).

DISPLAY: You must bring your own display materials, including tables and chairs. All **tables must be draped to the floor on all sides.** No sheets allowed. Packing boxes must be stored under tables or out of sight.

QUESTIONS: All questions should be directed to members of the show committee or members of the Dunwoody Arts & Crafts Guild.

Booth side is 10' x 10' -Tents must be free standing. No spread-legged tents. No stakes allowed due to underground wires and sprinkler system. Limited electricity will be available for a \$10. fee (exhibitors must supply a 100 foot cord). **Booth set up will be FRIDAY from 4PM to 7PM, set up time will be Sat 7AM till 9AM** You must be completely set up by 9:30 am SATURDAY. Security will be provided on Friday night. The Dunwoody Arts & Crafts Guild assumes no responsibility or liability for any injury, loss or damage to any exhibitor or his work for any cause, even though every precaution will be taken to protect your property. **Take down is after 6pm on Saturday. Anyone taking down early will not be asked to future shows.**

Some of Costco's and Sam's EZ-UP tents come with only 3 sides. Please secure the 4th side using tarp or plastic sheet. And if you have no tent, please be sure everything is covered. "Out of sight is out of mind."

Spaces are varied, so you need to be adaptable. Food and drink are to be handled discreetly.

All vehicles must be moved to a back parking area, which will be indicated to you on arrival. **THIS MUST BE STRICTLY ENFORCED.** No trailers are to be left in the main parking lot. No cars or vans are to be moved back into the show area until after 5 pm on Saturday.

DIRECTIONS: From 285, take 85 North. Take 316 toward Athens. Take the 120 exit toward Lawrenceville. It will probably be called W. Pike Street. Take the one-way street, E. Crogan Street to the Courthouse. **Application deadline is April 1, 2010. A late fee of \$10.00 will be assessed after the April 1 deadline. You will receive notification of acceptance after our jurying process.**

Further questions about the show please call: **MARYLIN SHAW 678-451-6925**
Buddy Gash 678-296-2829 Maryanne Bennett 770-642-4608